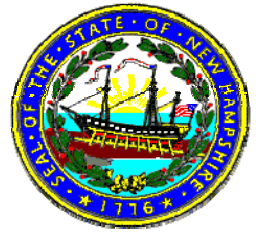




**NEW HAMPSHIRE NATIONAL GUARD
AGR VACANCY ANNOUNCEMENT
Human Resource Office (NHAG-HR)
State Military Reservation
4 Pembroke Road
Concord, NH 03301-565**



DATE: 24 MARCH 2006

ANNOUNCEMENT NUMBER NH 06-611 (AR)

POSITION TITLE, BRANCH/FUNCTIONAL AREA

ASST TRAINING OFFICER, (13A00)

AREA OF CONSIDERATION

NOTE: DUE TO THE COMBAT EXCLUSIONARY RULE, FEMALE MEMBERS CANNOT BE ASSIGNED TO THIS POSITION.

MAXIMUM MILITARY GRADE 1LT (P)

FULL PAY AND ALLOWANCES BASED ON RANK AND LONGEVITY.

MERIT All current NHARNG AGR soldiers in the rank of 2LT/01 to 1LT/02 (including 1LT(P))

OPEN All NHARNG enlisted soldiers in the rank of 2LT/01 to 1LT/02 (including 1LT(P)) and those eligible to become a NHARNG member

CLOSING DATE

MERIT: 24 April 2006

OPEN: 02 May 2006

DUTY LOCATION

HHS 2/197th FA

State Armory

Berlin, NH

TYPE OF APPOINTMENT

PERMANENT AGR

MAXIMUM RANK AND MOS

Maximum rank for this position is 1LT/02 (including 1LT (P)). This position requires that the incumbent be militarily assigned to a 13A MOS position within the unit of assignment. Selectee, if not MOSQ, must become qualified within the first 12 months of assignment.

FOR ADDITIONAL INFORMATION

Contact MSgt Delores Lamson, at DSN: 684-9331, commercial (603) 225-1331, e-mail delores.lamson@nh.ngb.army.mil, or mary.hennessey@nh.ngb.army.mil. DSN 684-9329 or commercial (603) 225-1329. Other job postings are available at www.nhpeas.ang.af.mil/hro/JOBS/index.htm.

INSTRUCTIONS FOR APPLYING

MERIT: 1. A short written request that you're interested in the position, include announcement number and reason for wanting the position. 2. Last five NCOER's or OER's. 3. Copy of DA Form 2-1(ARMY) Records Review (AIR FORCE).

OPEN: Applications for AGR vacancies must be submitted on a completed NGB Form 34-1 and include the following as a minimum.

- Announcement number and title of position
- Personnel Qualification Record (PQR)
- Certified Copy of 2-1 (copy from file, signed off by an E-7 or above)
- Last five NCOER's or OER's, if applicable
- Current status with the New Hampshire National Guard i.e. current permanent technician, AGR, temporary technician, ADSW

- Furnish three references with your application (name, phone number, address)
- Current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- A snapshot (Polaroid acceptable) or an official DA photo without headgear in Class A uniform taken within the last 12 months (Deployed soldiers or soldiers returned in the last 90 days may submit photo in DCU)
- DA 705 most recent and passing APFT
- NOTE: Must be cleared through MEDCOM prior to starting an AGR tour to include a Chapter 3 physical
- Copy of NGB Form 22, DD Form 214 or other verification of service
- RPAM Retirement Points Summary Sheet

**Applications must be received in the Human Resource Office (NHAG-HR) NO LATER THAN 1600 hours (4:00 PM) on the closing date indicated above.
Please check letterhead for mailing address.**

MAIL RESTRICTION

Applications submitted at the government's expense will not be considered. This includes those submitted in government envelopes or postage and those submitted by way of a fax machine. FAXED applications will not be accepted. **Do not** include tabs dividers, books, booklets, or document protectors when submitting applications. When mailing (address on top of job announcement) please allow at least 4-5 days for the application to get through our mail distribution system. Over night applications are discouraged due to it arriving in the HR after close date.

EQUAL EMPLOYMENT OPPORTUNITY

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, gender, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

MINIMUM PREREQUISITES

Must possess state driver's license and be qualified to operate military vehicles, which are organic to the unit. Individual must be FA branch qualified, or become qualified within one year of assignment under the auspices of the Field Artillery School and attend appropriate officer Training Courses at Professional Education Center N. Little Rock, ARK. Must complete the Defensive Driving Course within the first year probationary period.

JOB DESCRIPTION

Receives technical guidance and supervision from the Battalion AO. Assists the AO with preparation of the battalion's yearly training guidance and calendar. Reviews battery YTCs for completeness and compliance. Develops training schedules for battalion consolidated training/events. Reviews battery training schedules to ensure compliance with battalion and battery YTC. Obtains required data from subordinate units and prepares monthly/quarterly Unit Status Report in accordance with AR 220-1. Reviews subordinate units' Training Assessment Model (TAM). Prepares battalion OPORDs or FASPs. Coordinates usage of training areas and facilities. Forecasts training ammunition and monitors usage. Develops budget for subordinate unit RMPs. Acts as battalion ADAPSSO. Performs as security manager for the battalion. Ensures subordinate units complete required tasks IAW FORMDEPS. Conducts staff visits IAW battalion OIP. Attends all unit training assemblies, and annual training periods. Provides assistance and guidance in the preparation and execution of unit training and other mobilization readiness related activities. Ensures that preparatory visits are conducted as necessary to training sites to ensure availability of such sites and to procure training areas, ranges, training equipment, and other facilities required by the unit. Performs as the battalion alternate for all ATRRS/AFCOS functions and automated systems. Supervises the battalion Operations Sergeant. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL

DEBORAH L. CARTER, Col, NHNG
Director of Human Resources